

# First Baptist Church

## Facilities Use Agreement Form

As the undersigned, I fully understand the conditions for use of First Baptist Church's facility outlined in this policy. I take full responsibility for the organization/event and will leave the facilities in a completely clean and undamaged state.

I understand the \$100 security deposit submitted with this form is fully refundable if the facilities are left in a clean and orderly manner. Also, I understand that additional fees may be required at the discretion of the church to cover any unexpected janitorial or repair fees, or to cover any additional janitorial needs outside normal business hours.

Name of sponsor \_\_\_\_\_ Organization \_\_\_\_\_

Address \_\_\_\_\_ Phone No. \_\_\_\_\_

\_\_\_\_\_

Date, Time and Duration of Use \_\_\_\_\_

Purpose of Use \_\_\_\_\_

Furnishing requirements \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_